

**POLAND BOARD OF SELECTMEN
MINUTES OF MEETING
JUNE 18, 2013**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Stephen Robinson called the meeting to order at 7:00 PM with Selectmen Janice Kimball, Stanley Tetenman, Walter Gallagher and James Walker, Jr. present. The Town Manager was also present.

SPECIAL RECOGNITION – 2013 Poland Spirit of America Award presented to Tri-Town Food Bank and Thrift Shop.

MINUTES OF PREVIOUS MEETINGS – Selectman Tetenman moved to table the minutes from the meeting of May 21, 2013. Selectman Kimball seconded the motion.

Vote: 4-yes 1-no (Selectman Gallagher)

Selectman Kimball moved to approve the minutes of June 4, 2013 as presented. Selectman Gallagher seconded the motion. Discussion: None

Vote: 5-yes 0-no

APPOINTMENTS – Selectman Kimball moved to appoint Zakk Maher to the Budget Committee and the Community Economic Development Committee, Fred Huntress to the Conservation Commission, Carl Duchette and George Greenwood to the Planning Board and William Eldridge to the Scholarship Committee. Selectman Gallagher seconded the motion. Discussion: None

Vote: 5-yes 0-no

Selectman Kimball moved to approve the Selectmen's Annual Appointments as presented. (See attached list.) Selectman Tetenman seconded the motion. Discussion: None

Vote: 5-yes 0-no

Selectman Tetenman moved to approve the Town Manager's Annual Appointments as presented adding Scott Segal as the appointed Recreation Director. (See attached list.) Selectman Walker seconded the motion. Discussion: None

Vote: 5-yes 0-no

RECOGNITION OF VISITORS (A list of visitors who attended the meeting are attached to these minutes.) Resident Arthur Berry was present to ask the Board of Selectmen to review surveys on the Town Manager that he had circulated. The Board accepted the surveys for review.

Resident Linda Laskey would like the Board to review fireworks within the Town and suggested some restrictions be put in place. The Board would like to see other Towns' fireworks Ordinances. Fire Rescue Chief Mark Bosse will provide the Board with the ordinance he proposed in 2011. Ms. Laskey would like the Town to look into a music festival that is slated to happen at the Hemlocks campground the weekend of July 19-21. The Board verified that they have not received any requests for Mass Gatherings and would like Code Enforcement Officer Nick Adams to look into the capacity at the campground and what Land Use Code issues there may be if such a festival were to take place.

REPORTS AND COMMUNICATIONS

Town Manager's Report – In addition to a written report, the manager provided a verbal summary of activities that took place subsequent to submitting her report.

- Municipal Complex Design – A public meeting to hear what Boards, Committees, the public, and employees would like to see in the design has been scheduled for Thursday, July 18th in the Town Hall at 7:00 PM. The Board requested notices be sent out to all abutters, Board and Committee members along with placing the information in the newspaper and Town Newsletter.
- LED Municipal Sign – A committee meeting was held with a rough draft given to Board. A final design will be developed and put out to bid.
- Forester Plan – The forester plan was handed out to the Board.

Department Reports

Financial Reports – FY 2013 will be closed on June 28, 2013. Selectman Tetenman moved to approve the financial reports as presented. Selectman Gallagher seconded the motion. Discussion: None

Vote: 5-yes 0-no

Communications - The following materials were included in the meeting packets:

Medical Expenses/Reimbursements Analysis

CEDC Minutes

Whale Back Road Correspondence

Investigation Correspondence

OLD BUSINESS

MMA Nominations – Selectman Kimball moved to approve the nomination of Linda Cohen as an MMA Executive Committee Member. Selectman Tetenman seconded the motion. Discussion: None

Vote: 4-yes 0-no (Selectman Gallagher abstained)

Comprehensive Planning Committee – Membership – Selectman Tetenman moved to approve lowering the Comprehensive Planning Committee membership requirement to five. Selectman Gallagher seconded the motion. Discussion: None

Vote: 5-yes 0-no

Municipal Complex Design Bid Results – The Municipal Complex design bid was awarded to DeWan & Associates. They met with Town Manager Rosemary Roy and Facilities Manager Scott Segal to discuss the plan going forward.

NEW BUSINESS

ASO 2013-2014 Contract for Law Enforcement Services/First Review – Selectman Gallagher moved to approve and authorize Town Manager Rosemary Roy to sign the Androscoggin Sheriff's Office 2013-2014 Contract for Law Enforcement Services. Selectman Tetenman seconded the motion. Discussion: Selectman Gallagher would like the ASO to provide to the Board what additional cost it would be to have 24 hour service in Poland.

Vote: 5-yes 0-no

Thermal Imaging Camera CIP Purchase – Selectman Gallagher moved to accept the bid from Harrison Shrader Enterprises in the amount of \$16,740 for a thermal imaging camera. Selectman Walker seconded the motion. Discussion: None

Vote: 5-yes 0-no

Fuels & Electricity Pricing – Electricity offers will be reviewed in December when our current contract is fulfilled. Selectman Tetenman moved to authorize Town Manager Rosemary Roy to enter into fuel

contracts with the lowest bid amount that is received. Selectman Gallagher seconded the motion.
Discussion: None
Vote: 5-yes 0-no

ASSESSING BUSINESS

Selectman Tetenman moved to approve an abatement to Personal Property Account 151 in the amount of \$46.15 plus interest due. The camper has been removed which makes the taxes uncollectable. Selectman Gallagher seconded the motion. Discussion: None
Vote: 5-yes 0-no

PAYABLES – Motion by Selectman Tetenman to approve the Community Dynamics Corp bill payable in the amount of \$33,601.60. Selectman Gallagher seconded the motion. Discussion: The Board would like to see a more detailed invoice on a monthly basis. They also requested that a summary for the approved bill be provided.
Vote: 5-yes 0-no

Motion by Selectman Gallagher to approve the bills payable in the amount of \$649,246.07. Selectman Tetenman seconded the motion. Discussion: None
Vote: 5-yes 0-no

ANY OTHER BUSINESS

Selectman Gallagher received an email from a citizen regarding teacher contract negotiations beginning soon and would like the Board to look into having a Citizen or Selectman sit on the negotiation team.

Selectman Robinson attended a conservation commission meeting and the committee stated they are looking at Bragdon Hill Road properties and others to possibly harvest.

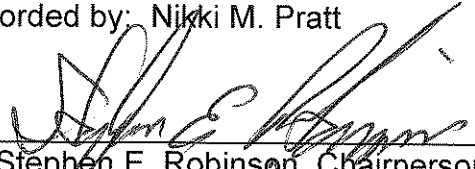
Selectman Kimball attended a school board meeting. The Board thanked the Town of Poland for the funds that were approved to help with projects at the Poland Community School.

Maine Department of Transportation will be starting the final mile. They will hold a kick off meeting in the conference room within the next week with a time and date to be determined.

ADJOURN - Selectman Gallagher moved to adjourn. Selectman Walker seconded the motion.
Discussion: None
Vote: 5-yes 0-no

Recorded by: Nikki M. Pratt

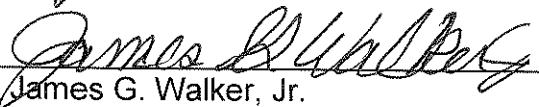
Board of Selectmen


Stephen E. Robinson, Chairperson


Walter J. Gallagher


Stanley L. Tetenman


Janice A. Kimball, Vice Chairperson


James G. Walker, Jr.

Selectmen's Annual Appointments 7/1/13 to 6/30/14**Position**

Assessing Agent	O'Donnell & Associates
Election Warden	Nicole M. Pratt
General Assistance Administrator	Nicole M. Pratt
Fire Warden	Mark Bosse
MMWAC Voting Member	Vacant
MMWAC Voting Member/Alternate	Vacant
AVCOG Representative	Marvin Larrabee
AVCOG Representative	John Cleveland
Town Forester	Fred Huntress
Public Access Officer	Rosemary E. Roy

Town Manager's Annual Appointments 7/1/13 to 6/30/14**Position****Appointed**

Road Commissioner	Tom Learned
Code Enforcement Officer	Nicholas Adams
Building Inspector	Nicholas Adams
Residential Electrical Inspector	Nicholas Adams
Commercial Electrical Inspector & Alternate Inspector	Stephen Corey
Plumbing Inspector	Nicholas Adams
Alternate Code Enforcement Officer	Christopher Hanson
Alternate Building Inspector	Christopher Hanson
Alternate Plumbing Inspector	Christopher Hanson
Town Clerk	Judith A. Akers
Tax Collector	Judith A. Akers
Treasurer	Cherie Sargent
Fire Rescue Chief	Mark Bosse
EMA Director	Wayne Cotterly
Animal Control Officer	Robert Larrabee
Sealer of Weights & Measures	Thomas Verrill
Recreation Director	Scott Segal

MEETING SIGN-IN SHEET

Meeting Date: 6 / 18 / 13

☒ Board of Selectmen ☐ Planning Board ☐ Other _____

NAME	COMPANY OR PURPOSE
Raymond J. Fine	Androscooggin Sheriff Dept.
Debra L. Lanza	tri town food bank
Sharon Purington	tri town food bank
Pam August	Tri Town food Bank
Mary Thurlow	Tri Town Food bank
Linda Larbey	"
Marlene Cummings	"
J. Cummings	"
Virginia Huber	"
Bill Stubbs	
ARTHUR BERRY	
Winston Dineen	
MARK Bosse	Poised Fire Resc-e